

Turas Feedback

Guidance

How do I register for a Turas account (if I do not already have one)

TURAS | Dashboard COVID-19 Response Sign in

NHS Education for Scotland | **Begin your learning journey with TURAS**
For people working in health and social care

User Registration

Sectors * -- Please Select --

Professional Group -- Please Select --

Professional Role -- Please Select --

Forename *

Surname *

Email *

Confirm Email *

Profile Picture No file chosen

I'm not a robot  reCAPTCHA
[Privacy](#) [Terms](#)

By creating an account you agree to our [privacy and data protection policy](#). You also agree to receive information relevant to your account via email.

Enter the following in your browser and complete the required fields -
<https://turasdashboard.nhs.scot/User/PersonalDetails/Create?openIdApplicationId=e8c7cbb9-34fd-4c87-8c6c-7232cf6786d7>

How do I add Turas Feedback to my Turas account

NHS
Education
for
Scotland

Turas Dashboard

Providing health and social care staff across Scotland with access to all their Turas applications in one place.

Turas applications

[+ Add Applications](#)

Sort by A to Z

Add applications

Portal

Access your Portal account via the Turas Dashboard.

[+ Portal](#)

Feedback

Allows users to gather 360 feedback from peers to help identify key strengths, areas to work on, hidden talents and potential blind spots.

Roles within the Turas Feedback Application

- Administrator – can create questionnaires
- Group Administrator – can create a group 360 using an existing questionnaire
- Instigator – person requesting the feedback
- Rater – person asked to provide feedback

Group 360

Group Administrator, Instigator & Rater

I have received the URL to a Group 360 what do I do?

- paste link sent into browser
- login into your Turas account
- you will see who has sent you the invitation and have the option to join

Role - Instigator

TURAS FEEDBACK Applications ▾ Ginny Weasley ▾

Home Your 360s Rater Requests Moderation Groups

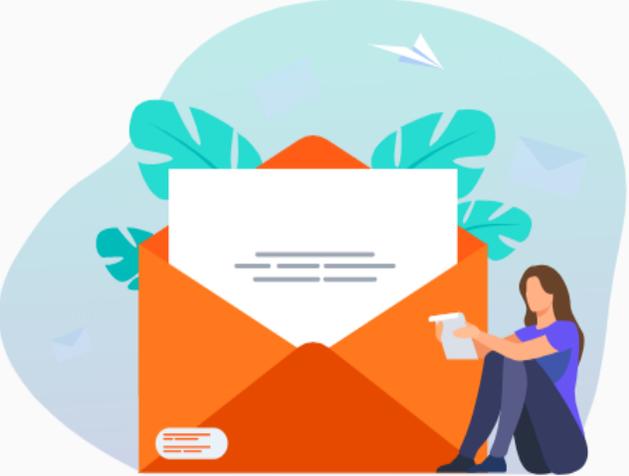
Home / Your 360s / Shared / 880692d0-Fb71-495d-Abbc-283e02...

Invitation to join 360

You have been invited to join a Turas Feedback group:

- From: **Bertie Bassett**
- Email: **bertie@example.com**
- Title: **Test Jo 2**
- Description: **Test Jo 2**

Join [Click here to join](#) Work



You will then be directed to complete a self-assessment

Role - Instigator

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Home Your 360s Rater Requests Moderation Groups

Home / Your 360s / Test Jo 2 / Questionnaire

Chairs Appraisal Multi Rater Feedback Question 1/25

Oversees the creation and implementation of an engaging, impactful and achievable strategy

Never Sometimes Mostly Always Not Applicable

Rate yourself

Optional Comment 500 characters left

Previous Next

Click here once rating/comment added

Review/Update Self-Assessment Role - Instigator

Your 360s 

Details	Progress	Last Updated
New Test Questionnaire: Cw New Test Created: 29 Mar 2021 today		today Report
14503 Enabled Questionnaire: 14503 Enabled Created: 29 Mar 2021 today		today Review answers Invitations
14503 360 Optional Questionnaire: Story 14503 Optional Created: 29 Mar 2021 today		today Report

Click here to review

Review Your Answers

[Edit answers](#)  Click here to edit

Professional Ability

Neutral	Keeps abreast with the latest developments within their profession, ensuring their skills and knowledge are up to date
1	
Neutral	Aware of their own development priorities and focused on enhancing their own capability
2	
Neutral	Focused around their continuing development, keen to try new things and learn from what is going on around them
3	
Neutral	Seeks, values and responds to feedback from people at all levels
4	

Click here to edit

Once invited
the Rater will
receive an
email inviting
them to give
feedback

Role - Rater

Dear Joanna,

Ginny Weasley has invited you to give feedback. You can decline and Ginny will be notified to choose another rater.

Give Feedback

Decline

Feedback Questionnaire Details

Leadership Capabilities: Behavioural Indicators For Leadership Capabilities 360

Instigation Details:

Jo Test 3: Jo Test 3

Warm regards,

The Turas Feedback Team

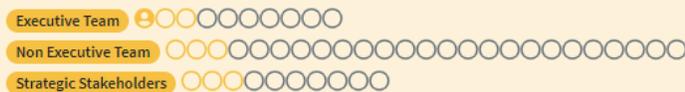
Raters [Help](#)

Send Bulk Reminder

Please invite at least 9 raters in the following categories:

- 3-10 **Executive Team(s)** - Executive Team (including Board Member Executives and Directors attending Board and Committee meetings)
- 3-25 **Non Executive Team(s)** - Non Executive Team (including Vice Chair and Non Executive Board Members)
- 3-10 **Strategic Stakeholders(s)** - Strategic Stakeholders (including Local Authority, third sector and wider public sector leaders, Government stakeholders other than your reviewer (who provides feedback separately)

Waiting for all raters to respond to invitations. Before starting the questionnaire, each rater is asked to identify which category they fall into. Below is a list of those categories along with how many completions you have in each:



● Required raters met ● Minimum raters required ● Optional additional raters

First name	Last name	Email	Status	Actions
<input type="text" value="John"/>	<input type="text" value="Doe"/>	<input type="text" value="john@example.com"/>	Invited (today)	Resend Invite Delete
<input type="text" value="Joanna"/>	<input type="text" value="Cuthbert"/>	<input type="text" value="joanna.cuthbert@nes.scot.nhs"/>	Complete	
<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="Email address"/>	Find	Add

Once Rater added they can be deleted, resent invite or sent a reminder
 Status will show as complete once a Rater has completed questionnaire
 Role - Instigator

Once the minimum number of Raters have been invited the Raters page will confirm this

Role – Instigator

Raters [Help](#)

[Send Bulk Reminder](#)

You have invited the minimum number of raters and your feedback is being gathered. We'll keep you informed by email whenever a rater feeds back on your behalf or where there is something new for you to do. It is sometimes useful to invite one or two extra as some of your raters may miss or be unable to provide feedback.

Before starting the questionnaire, each rater is asked to identify which category they fall into. Below is a list of those categories along with how many completions you have in each:

Manager

Colleague

Required raters met

Minimum raters required

Optional additional raters

First name	Last name	Email	Status	Actions
Joanna	Cuthbert	joanna.cuthbert@nes.scot.nhs	Invited (today)	Resend Invite Delete
<input type="text" value="First name"/>	<input type="text" value="Last name"/>	<input type="text" value="Email address"/>	<input type="button" value="Find"/>	<input type="button" value="Add"/>

Once the minimum number of Raters have responded, the Instigator will have the option to generate the summary report – informed by email and on Raters page

Role - Instigator

Raters [? Help](#)

[Send Bulk Reminder](#)

Congratulations, enough raters have responded allowing your 360 to be closed and report generated. However, a number of your raters have not yet responded and the more responses you have, the more useful the report will be. You can send a bulk reminder using the button above and wait for more feedback, or close your 360 now and view your report.

[Close 360 and release report](#)

Click here if wish to close 360 and generate report

Waiting for all raters to respond to invitations. Before starting the questionnaire, each rater is asked to identify which category they fall into. Below is a list of those categories along with how many completions you have in each:

Manager

Colleague

Required raters met

Minimum raters required

Optional additional raters

First name	Last name	Email	Status	Actions
Joanna	Cuthbert	joanna.cuthbert@nes.scot.nhs	Complete	
John	Doe	john@example.com	Invited (today)	Resend Invite Delete
Jane	Doe	Jane@example.com	Invited (today)	Resend Invite Delete

Report can be generated and shared with any appropriate people

Role - Instigator

TURAS FEEDBACK Applications ▾ Remus Lupin ▾

Home Your 360s Rater Requests Moderation Groups

Home / Your 360s

Your 360s + 🔍 Search...

Details	Progress	Last Updated
Jo Test 4 Questionnaire: Leadership Capabilities Created: 15 Sep 2020 today	<div style="display: flex; justify-content: space-between; width: 100%;">CreatedStartedRatersComplete</div> <div style="text-align: center;"></div>	today

SHOWING 1 - 1 OF 1 PER PAGE 10 ▾

Report ← Click here to view report